

Job Posting and Résumé Referral Services

Careers2Geaux is LSU's online system for job postings and on-campus interviews. Through Careers2Geaux, you may post full-time, part-time, internship, co-op, summer and volunteer opportunities free of charge. This system is password-protected and available to LSU students, faculty, staff, and registered alumni 24 hours a day, 7 days a week.

Listing Job Vacancies

To list your position on our Careers2Geaux website, visit <https://www.myinterfase.com/lsu/employer/> and follow the instructions for creating an account. You will be asked to select on which school's website you would like your posting to appear; to insure your ad appears on the Careers2Geaux website, please select "Louisiana State University" as the school for which you wish your position to appear. Once you enter the information for your position, the ad will appear online in just a few minutes.

Part-time Job Vacancies

If the position you wish to fill requires students in specific disciplines, or could be best performed by students in specific disciplines, you may wish to contact Career Services staff to explore the option of converting your part-time job opportunity into an internship opportunity. A targeted internship opportunity will draw the attention of more skilled applicants, and both you and the candidate would benefit. As an internship opportunity, your position would be posted free of charge by LSU Career Services. If this is of interest to you, contact Career Services at 225-578-2162.

Résumé Referral Service

Career Services can provide résumé referrals to employers posting full-time job vacancies at no charge. If you choose to use this service, we will search our student database for candidates that meet your specified qualifications and e-mail to you the résumés of potential candidates. Résumés are generally not provided for positions not listed through the Careers2Geaux system.

Please be aware of two factors when utilizing this service:

- Career Services does not notify students that their résumés are being sent to specific employers through the résumé referral service. When you contact students based on résumés received through this service, you will need to inform them how you obtained their résumés.
- Students are encouraged but not required to notify Career Services when they are no longer searching for a job, so your résumé referral set will likely include the résumés of some candidates who have already accepted employment and have not notified Career Services.

To request résumé referrals, after posting your position through Careers2Geaux, e-mail amy@lsu.edu with your contact information and the job listing number of the position for which you wish to receive résumés. If there are any filtering criteria you wish used when the referral is processed that are not readily apparent from the job listing online, please include these in your e-mail. If you are a nonprofit or government employer, please submit your request with your job vacancy form. Résumé referrals will be processed within three to five business days after your position is posted online. Please refer questions to 225-578-5627 or amy@lsu.edu.

Other Services for Recruiters

Please visit us online at www.lsu.edu/career/employers to learn about additional services, such as on-campus recruiting, promoting your company on campus, the STAR Employer Program, the LSU Tiger Network, recruitment programs, and the Career Expo.